

**ITALIAN COOPERATION**

*Poverty Alleviation
and
Employment Generating Activities Program
in Giza Governorate*

000170

08 SEP 1998

Cairo, 8th September, 1998

Dear Ms. Eman Adly Sharobeem,

Subject: Letter of appointment for the post of Executive Director for the Micro Enterprise Unit in the framework of the Program "Poverty Alleviation and Employment Generation in Giza Governorate"

The Program Coordination Unit is pleased to inform you that your candidature has been selected for the post of *Executive Director* in the framework of the Market Oriented component of the Program..

After interviewing all of the candidates whom applied for this post, the examining commission found your profile the most appropriate and suitable one. I will be grateful if you send a written reply within one week to confirm the acceptance of the post for which you have been appointed.

We are going to contact you in due time for the contract's conditions and signature which should be finalized before the 1st of October 1998, date in which you are expected to take service at the Program's premises.

Best Regards,

Lorenzo De Prosperis
Program Coordinator

Ms Eman Adly Sharobeem
19, Mouhamad Youssef Moussa St., Nasser City
Cairo, Egypt

**DEVELOPMENT TRAINING II****A USAID Program****Implemented by the Institute of International Education**8 El Sedd El Ali St. 18th floor, Dokki, Giza, Egypt

Tel.: 20-2-337-7684, 335-1033; Fax: 20-2-337-7692; e-mail: msanders-smith@iiedt2.org



June 28, 2001

To Whom It May Concern:

It is with pleasure that I write this letter of recommendation for Ms. Eman Adly Sharobeem. I have known Eman since January 2000, when she joined the Development Training II (DT2) Project as a Training Manager.

As a Training Manager, Eman supervised two training specialists and took the lead management role on two training packages. The two training packages that Eman was responsible for required special attention because they presented unique challenges. In both cases, Eman was given packages that were not progressing sufficiently. Eman took on these challenges with vigor, first analyzing the problems, gaining an understanding of the players, and then developing strategies.

Eman took on the additional task of managing the medical contracts with three clinics. For two of the clinics, she was responsible for initiating the relationship, negotiating the terms of the agreement, and orienting them to the DT2 system.

Eman has strong interpersonal communication skills. She can communicate effectively with people at all levels, from clerical staff to ambassadors. Eman is an effective communicator because she treats people with respect and dignity, and is sensitive to people's feelings and needs. This skill allows her to negotiate to her advantage in most situations.

Eman is a mature employee who does not hesitate to accept responsibilities and she is willing to be fully accountable. She takes initiative when required, solves problems when they face her, and takes advantage of opportunities when they present themselves. Eman is creative, resourceful, persistent. One of her most outstanding qualities is her extremely positive attitude and her boundless optimism.

Please do not hesitate to contact me should you have any questions about Eman.

Sincerely,

Melanie Sanders-Smith
Chief of Party



ARAB REPUBLIC OF EGYPT
THE NATIONAL COUNCIL FOR WOMEN

TO WHOM IT MAY CONCERN

It is with pleasure that I write this letter of recommendation for Ms. Eman Sharobeem. Ms.Sharobeem joined the National Council for Women since February 3rd 2002 till September 1st 2003 , as acting Director General for the Department of External Relations.

Ms.Sharobeem directed the department and supervised its activities which are related to the international treaties and agreements . She also took a positive role in other tasks as was requested .

Ms.Sharobeem has the ability to communicate effectively with people at all levels.

I have known Ms.Sharobeem as a mature employee who does not hesitate to accept responsibilities and is willing to be fully accountable.

Shall you need any further information regarding Ms. Sharobeem, please do not hesitate to contact my office.

Farkhonda hassan

Secretary- general

Oct. 9th 2003



COOPERAZIONE ITALIANA

Programma
"Poverty Alleviation and
Employment Generating Activities Program
in Giza Governorate"

To Whom It May Concern

The bearer of this letter, Ms Eman Sharobeem has been working with the program in the capacity of Executive Director for the Micro Enterprise Unit since July 1997 till Dec 1999.

As a staff member Eman is loyal, diligent and responsible. She applies herself to her work conscientiously, and is capable of working independently and making responsible decisions.

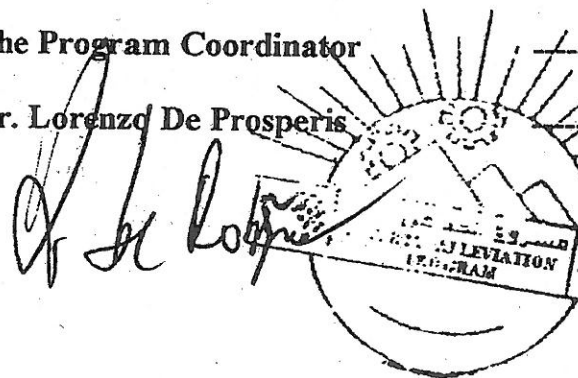
Her honesty and excellent communication skills make her a valuable asset to any organization that employs her.

Eman manages several concurrent projects in additions to her work with great equanimity and maturity. I feel Eman is very capable in a managerial position because of her skills and experience and well-developed sense of fairness.

I have no hesitation in recommending Eman for your consideration.

The Program Coordinator

Dr. Lorenzo De Prosperis





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Il Capo Progetto
Dr Lorenzo De Prosperis

A handwritten signature in black ink, appearing to read 'L. De Prosperis', written over the printed name.



Arab Republic of Egypt
Ministry of Insurance
& Social Affairs
External Relation Advisor

Subject: Letter of Recommendation for Ms. Eman Sharobeem

To Whom It May Concern

Eman worked under my supervision as a Deputy to the Program Development Unit's Director, since June 2001 to date. During the course of her employment, Eman proved herself to be an able employee, a hard worker, and a talented manager.

I was quite impressed by Eman' ability to complete all work assigned to her on time, if not before it was due. Her research was always thorough and comprehensive, and her fact checking always accurate. As a supervisor, I have always found Eman to be an energetic and considerate worker with high professional standards and commitment to her work.

Overall, Eman is a very conscientious and able employee. I certainly believe she has what it takes to make a wonderful progress in her career soon, and I am sad to see her leave. I strongly recommend Eman for any managerial position in the development field.

Sincerely,

Ambassador Ahmed Aboulkheir
Advisor to the Minister
For External Relations

**The World Bank**

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
The World Bank
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Cairo, Egypt

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Ms. Iman Sharobim
Director General, Department of External Relations
National Council for Women

May 26, 2003

Subject: Gender in Program and Project Monitoring and Evaluation Course

Dear Ms. Iman,

I am glad to invite you to the Gender in Program and Project Monitoring and Evaluation Course, sponsored by the World Bank for MENA. The course is intended for those actively engaged in gender and monitoring and evaluation (M&E) in project and program implementation. Please find attached a detailed description of the workshop.

The course will originate from Washington and will be taught in English, while the various sessions will be moderated by local facilitators in each of the sites. The course will connect participants from five countries in MENA Region, namely: Egypt, Jordan, Lebanon, West Bank & Gaza, and Yemen. This interactive workshop, will feature six sessions of live videoconference presentations, facilitator-led face-to-face discussions, and small group exercises. The sixth and final session will feature completion of an M&E design matrix and corresponding group presentations (one per site). The duration of each sessions will be 3 hours.

The outcomes of this course can be summarized as follows:

- Introduce participants to the practice of, and make them familiar with, tools, techniques and resources for, integrating a gender dimension into program and project M&E.
- Provide applied/practical experiences in integrating a gender dimension into M&E designs so as to improve the quality of program and project M&E.

With best regards,

Sincerely,

Sahar Nasr
Economist
The World Bank